**Smoking, Alcohol and Drugs Policy**

**No Smoking**

Happy Kids Pre - School premises are non-smoking. Staff members, students, volunteers, parents, and carers are not permitted to smoke in any area of the inside building or in any of the secure outside areas. Staff members, students and volunteers are not permitted to smoke when out of the building on trips or when travelling to and from the buildings with children. Staff members and volunteers are made aware of no smoking through our 'Staff Information'.

**No Alcohol or Illegal Substances**

Alcohol or illegal substances are not permitted on the premises of Happy Kids Pre - School. Staff members found to be under the influence or in procession of alcohol or illegal substances whilst children are in our care will be instantly dismissed.