**Parental Volunteering**

**In our pre-school**:

Volunteers are selected at the discretion of the staff and are already known to the group.

Volunteer’s responsibilities are to ensure the welfare and safety of the children. To be aware of and always uphold the pre-school’s policies and procedures on all matters. To follow health and safety procedures as stated in the pre-school policies.

Volunteers are not permitted at any time to be left alone with the children unless they hold a Disclosures and Baring services check.

Volunteers are unable to accompany children to the toilet or administer first aid.

Volunteers are expected to always uphold the group’s confidentiality.

Volunteers should have a full and complete knowledge of the pre-school’s fire regulations and evacuation procedures.